**Guidelines for your Letter to the Pastor**

Your letter should be addressed to ***“Reverend Father Joseph Barbone”***  in proper letter format. You should include some of the following information:

* Why do you want to receive the Sacrament of Confirmation?
* Why is being Confirmed important to you?
* Mention how excited you are about Confirmation
* Why you chose your Saint Name
* Why you chose your sponsor
* You can include service project details; for example, did you help feed the homeless, visit someone that was ill, or perform other corporal works of mercy? Describe at least one service project that you are very proud of. Did your experiences help you with your Confirmation journey?
* Mention your journey towards the Gifts of the Holy Spirit
* Why you believe God’s Not Dead!

The letters will be read by **Father Joe and the person you will be interviewed by.** Please take the time to think about how important God is in your life and using your own words, convey these feelings in your letter. Your letter must be proofread by an adult before you hand it in. Letters can be typed or hand written neatly on 8 x 11 paper. Double spaced, no larger than 12 font either Times Roman or Garamond. Letters are due September 27, 2015. If you are unable to print your letter, please email it to Mrs. Keffer before noon on September 25th.

Any questions, please contact Mrs. Caputo ([ncaputo@saintjamesparish.org](mailto:ncaputo@saintjamesparish.org))

**SAMPLE LETTER FORMAT**

**(Do Not Use Abbreviations!)**

Date

Reverend Father Joseph Barbone

Saint James the Apostle Church

45 South Springfield Avenue

Springfield, New Jersey 07081

Dear Father Joe:

***(body of the letter)***

Sincerely,

***(sign name in pen - cursive)***

Candidates’ Name